

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

December 8, 2020
10:00 AM

REMOTE ACCESS ONLY
via ZOOM Platform
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:00 a.m.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of November 24, 2020.
- B. Payment of checks #E00304 and #81841 and #81846 through #81885 and #E00307 through #E00312 and #901261 through #901263 and #901264 through #901267 and #901268 and #81887 through #81897 and #E00315 through #E00319 from the General Fund for \$115,152.24; #E00305 through #E00306 and #81842 through #81845 and #E00313 and #E00314 and #81886 from the Construction Fund for \$243,632.83.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments - None

Action Items

1. Final Acceptance of the NE Campus 2 Building Project with Henderson Partners, LLC
Presented by Arne Bakker, Director of Business Development

Following presentation and detailed explanations on project change orders;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Accept as final the construction contract 04-18-0267 with Henderson Partners, LLC in the amount of \$1,696,541.33.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Staff is busy wrapping up odds and ends prior to the end of the fiscal year.
- Appreciate all the effort by staff in decorating at this time of year. Positive comments are always received on decorations at the marinas and airport. Discussed cancelled events in Port Orchard due to COVID-19 but that holiday lights are still being displayed throughout town.
- The final meeting of the year is being cancelled unless an emergent need arises.

Commission Reports / New Business

Commissioner Strakeljahn

- Discussed his recent international travels.
- Reported on the following meetings:
 - Kitsap Regional Coordinating Council (KRCC) Executive Board
 - Central Puget Sound Economic Development District Board
 - Puget Sound Regional Council Executive Board

Commissioner Anderson

- Reported on the recent Washington Public Ports Association virtual conference held last week stating it was beneficial to get a better understanding of how other Ports are working with legislators.

Commissioner Bozeman

- Reported on recent COVID-19 Coalition meeting during which procedure for vaccine distribution was discussed.

- Discussed online businesses being healthy in the current COVID environment and that it is reported it will continue into the future as well as the continuation of a remote workforce.

Executive Session

President Bozeman recessed the meeting at 10:25 a.m. for approximately five (5) minutes regarding: personnel issues [RCW 42.30.110(1)(g)].

At 10:30 a.m. the regular meeting was reconvened.

Additional Action Item

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve, as allowed by employment contract, a salary increase for the Chief Executive Officer at a 2.5% cost of living rate due to extraordinary performance.

MOTION CARRIES, 3-0

Adjournment

There being no further business before the Board, the meeting was adjourned at 10:35 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
January 7, 2021

Approved,



Gary Anderson
Commission Secretary
January 12, 2021