

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

December 13, 2022  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin	James Goodman
Arne Bakker	Monroe Whitman IV
Fred Salisbury	Ginger Waye
Jeremiah Wiley	Stephanie Frame
James Weaver	Anne Montgomery, Atty

**Call to Order**

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of November 22, 2022.
- B. Payment of checks #E01267 and #901677 and #84416 and #84417 through #84464 and #E01268 through #E01271 and #901678 through #901681 from the General Fund for \$359,534.64.  
Payment of checks #901682 through #901685 and #901686 and #E01272 and #84465 through #84486 and #E01273 through #E01281 from the General Fund for \$1,187,194.79.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Update on Bremerton Aviation Center for Education (BACE) Building Solar Panel Installation – Mike Friend, BACE Co-Founder

Mr. Friend used a PowerPoint presentation to first provide an update on the progress being made on Experimental Aircraft Association (EAA) 406's building of the eXenos electric-powered motor glider aircraft at BACE and the mix of individuals working on the project. He then detailed EAA's proposal to install solar panels on the BACE roof discussing the efficiency and performance of the panels and that the project is being led by an EAA member that is an expert in the installation of rooftop solar.

He discussed the need for finding financial resources to assist with materials purchase and requested the Port consider assisting emphasizing that EAA will be providing all labor associated with the project. The Board discussed their support of the project and CEO Rothlin requested EAA put together an estimate of costs for the Board to consider.

## Citizen Comments - None

## Action Items

1. Bid Authorization for Terminal & Avian Building Sewer Lift Station Replacement  
*Presented by James Goodman, Director of Facilities and Property Development*

Following presentation and discussion;

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Authorize staff to proceed with the bid call for the Terminal and Avian Sewer Lift Station Replacement Project

**MOTION CARRIES, 3-0**

2. Consultant Agreement with N.L. Olson & Associates for Olympic View Industrial Park (OVIP) Imperial Way Sewer Line Replacement  
*Presented by Arne Bakker, Chief Operations Officer*

Following presentation and discussion;

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve the consultant agreement with N.L. Olson & Associates for the design and engineering for the replacement of the OVIP sewer line in the amount of \$62,500 and authorize CEO for signature.

**MOTION CARRIES, 3-0**

3. City of Port Orchard Pump Station – Memorandum of Understanding (MOU)  
*Presented by James Weaver, Director of Marine Facilities*

Following presentation and discussion on Resolution 2022-10 and the MOU;

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve Port of Bremerton Resolution 2022-10 and authorize the CEO to execute the Memorandum of Understanding with the City of Port Orchard.

**MOTION CARRIES, 3-0**

**Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Employee milestones
  - Kristie Miller, Senior Accountant, celebrates her 3<sup>rd</sup> anniversary with the Port on December 16
  - Jim Rothlin, CEO, will reach his 9<sup>th</sup> anniversary on the same day, December 16.
- Provided an update on the construction progress of the multi-purpose facility which included, after three delays, the hookup of power by Puget Sound Energy which allows for completion of the inside of the building.
- Reported on the Chimes and Lights celebration in downtown Port Orchard.
- Nearing completion on the Bremerton Marina parking details at Marina Square with Ace Parking.

**Commission Reports / New Business**

*Commissioner Bozeman*

- Happy holidays to all – it is a time to celebrate with family and friends.

*Commissioner Anderson*

- Attended the recent Washington Public Ports Association Annual Meeting which was very enlightening, and brought back thoughts to share with the CEO.

*Commissioner Strakeljahn*

- Presented PowerPoint slides that provided an FCC National Broadband Map and discussed ways in which the public can participate in FCC mapping efforts which could help bring federal funding to areas within our community that have limited broadband availability.
- Noted that he is currently president of the Central Puget Sound Economic Development District (CPSEDD) Board and provided a recap of CPSEDD accomplishments in 2022 and proposed 2023 efforts.

**Executive Session - None**

## Retirement Recognition for Fred Salisbury

CEO Jim Rothlin recognized Fred Salisbury on his upcoming retirement after 23½ years of service to the Port. He provided history of Mr. Salisbury’s progress through the years beginning as Airport/Industrial Operations Manager and culminating as Chief Operations Officer. He highlighted Mr. Salisbury’s work in budgeting and project management and recognized his efforts in significant projects such as over twenty FAA Airport Improvement projects, Cross-SKIA Connector Road; Avian Building; Multipurpose Facility; and especially the Children’s Park/Observation Area which was Mr. Salisbury’s brainchild from conception to completion. Mr. Salisbury was presented with small tokens of appreciation for truly making a difference in the Port and everyone he worked with.

The Board provided individual comments congratulating Mr. Salisbury and stating he is an honorable man that is well-respected. His institutional knowledge will be missed.

Mr. Salisbury recognized his wife Kim and granddaughter McKenna who were in the audience and his sons David and Nathan and daughter Kristi that joined via Zoom. He expressed his appreciation for Commission and staff support stating he was thankful to be surrounded by great people who are competent in their jobs and have a passion for the Port and its tenants. He thanked everyone stating it has been a tremendous ride.

## Adjournment

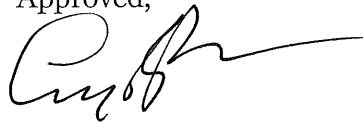
There being no further business before the Board, the meeting was adjourned at 11:03 a.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
January 5, 2023

Approved,



Cary Bozeman  
Commission Secretary  
January 10, 2023