

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

REVISED AGENDA

November 12, 2025
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners regular business meetings are open to the public and are conducted using a hybrid format. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/88103630672>
- For audio only; dial 1.253.205.0468; Meeting ID: 881 0363 0672

Call to Order

Pledge of Allegiance

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of October 28, 2025.
- B. Payment of checks #903062 through #903065 and #87185 through #87197 and #E02965 through #E02977 and #903066 through #903069 and #903070 through #903073 and #903074 through #903075 and #903076 through #903077 and #87198 through #87206 and #E02978 through #E02979 and #903078 through #903081 from the General Fund for \$324,226.56.

Information Items

- 1. *Dominion Tug Update – Washington State Department of Ecology Liaison and United States Coast Guard*
- 2. Bremerton Aviation Center for Education (BACE) Update – Mike Friend, Experimental Aircraft Association (EAA)

Work Study Session

1. 2026 Preliminary Budget

Public Comment

Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board (gingerw@portofbremerton.org)

Action Items

Staff Reports

Commission Reports / New Business

Executive Session (if necessary)

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
11/11		Port Offices Closed in Observance of Veterans Day
11/12	10:00 am	*Commission Regular Business Meeting - Hybrid
11/13	5:00 pm	*Kitsap Regional Coordinating Council (KRCC) Legislative Reception
11/19-21		*Washington Public Ports Association (WPPA) Annual Meeting
11/20	12:00 pm	KRCC Executive Committee
11/20	3:00 pm	KRCC TransPOL
11/25	10:00 am	*Commission Regular Business Meeting – Hybrid

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

October 28, 2025
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson
Cary Bozeman
Axel Strakeljahn - Remote

Staff Members

Jim Rothlin
Arne Bakker
Aaron Schielke
James Goodman
Kathy Garcia - Remote

Erica Filler
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty

Call to Order

President Anderson called the meeting to order at 10:00 AM and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of October 14, 2025.
- B. Payment of checks #E02925 and #87154 through #87173 and #E02926 through #E02942 and #903052 through #903059 and #903060 and #903061 and #87174 through #87184 and #E02943 through #E02964 from the General Fund for \$284,278.15.
- ~~C. Excuse Commissioner Strakeljahn's absence due to personal travel.~~

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Consent Items A and B; and remove Item C (Commissioner Strakeljahn attending remotely).

MOTION CARRIES, 3-0

Information Items

1. Abandoned and Derelict Vessel Removal Program – Brittany Gordon, Kitsap County

Ms. Gordon presented an update on Kitsap County's abandoned and derelict vessel program, partially funded by a \$200,000-250,000 EPA grant through the National Estuary Program. The program aims to improve vessel removal processes and prevent new abandonments through legislative changes, tracking databases, and public education. Key proposed changes include shortening the timeline to declare a vessel derelict and removing the requirement for known/located owners. Other local jurisdictions have agreed to sign on to a letter advocating for these legislative changes. The Port of Bremerton Commissioners agreed to also sign on to the letter, although questions remain about long-term funding and tribal vessel concerns.

Work Study Session

1. First Preliminary 2026 Budget Workshop

CFO Aaron Schielke led a PowerPoint presentation providing detail on:

- The Port's mission and vision statements
- The 2026 budget goals

He turned the presentation over to COO Arne Bakker, who reviewed the 2026 capital projects including roll-overs from prior years and new projects.

CFO Schielke continued his portion of the presentation providing detail on:

- 2026 capital reserve activity
- 2026 capital budget summary
- Operating Budget
 - revenue and expense five-year comparisons
 - revenues and expenses by segment
- 2026 budget non-operating
- Levy analysis

CEO Rothlin introduced the 2026 community activities budget and presented a spreadsheet listing previous allocations to community agencies and groups stating a total of \$58,500 has been allocated to the 2026 budget. Following discussion on each line-item, it was determined to finalize the community activities distributions during the 2nd preliminary budget presentation.

Questions and comments from the Board were addressed throughout the presentation.

Public Comment

John Hanson, President, Bremerton Historic Ships Association

- Spoke to the impact the Tug Dominion sinking had on the USS Turner Joy stating the communication from the Unified Command has been terrific.
- Appreciates the Port's support in implementing a new cathodic protection system for the Turney Joy and will conduct meetings separately to discuss future maintenance needs.
- Will work with Port CEO to schedule a formal Turner Joy presentation.

Action Items

1. Amendment 2 for Airport-Industrial Way Phase 2.2 Final Design with Parametrix, Inc.
Presented by Arne Bakker, Chief Operations Officer

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Amendment 2 for the Airport-Industrial Way Phase 2.2 Agreement with Parametrix, Inc. in the amount of \$20,000 and authorize the Port CEO to execute the amendment.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer, provided updates on the following:

- Bay Street Remediation project
- Tug Dominion situation
- Hiring of the new Marina Director which is now complete; Tim Petrick, from Crescent City Harbor District, will start on November 3.
- Airport Feasibility Study

Commission Reports / New Business

Commissioner Bozeman

- Puget Sound Regional Council (PSRC) Transportation Policy Board is working on a regional transportation plan and is holding an open public meeting at the Marvin Williams Center in Bremerton this Thursday to engage the local community regarding transportation priorities.
- Will be attending the Kitsap Economic Development Alliance (KEDA) Fall Forum which will focus on our local area's "fun zone" designation for the 2026 FIFA World Cup.

Commissioner Strakeljahn

- Reported on PSRC Executive Board Meeting discussing in detail the regional centers agenda item.

Commissioner Anderson

- Spoke to FIFA being top of mind at most community meetings. Discussion ensued regarding stepping up the Port's curb appeal for this event.

CEO Rothlin noted that the Commission's next regular business meeting scheduled for November 11 falls on Veterans Day so the meeting will be held the following day, November 12, 10:00 a.m.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:20 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
November 6, 2025

Axel Strakeljahn
Commission Secretary
November 12, 2025

Port of Bremerton
Preliminary Budget
2026

Port of Bremerton 2026 Preliminary Consolidated Budget

Operating Revenues	2025 Budget	2026 Budget	Change \$	Change %
Airport	709,880	761,136	51,256	7.22%
Industrial Parks	1,860,640	2,059,641	199,001	10.70%
Port Orchard Marina	2,074,456	2,241,718	167,262	8.06%
Bremerton Marina	1,429,500	1,489,454	59,954	4.19%
Other Marinas	91,336	88,400	(2,936)	-3.21%
Total Operating Revenues	6,165,812	6,640,349	474,537	7.70%
Non-Operating Revenues	2025 Budget	2026 Budget	Change \$	Change %
Tax Levy	4,357,262	4,455,513	98,251	2.25%
Grants/Loans	2,145,000	992,000	(1,153,000)	-53.75%
Interest Income	885,000	833,000	(52,000)	-5.88%
Total Non-Operating Revenues	7,387,262	6,280,513	(1,106,749)	-14.98%
Total Revenue (Sources)	13,553,074	12,920,862	(632,212)	-4.66%
Operating Expenses	2025 Budget	2026 Budget	Change \$	Change %
Airport	1,342,520	1,356,374	13,854	1.03%
Industrial Parks	1,049,389	1,065,426	16,037	1.53%
Port Orchard Marina	2,013,267	2,134,447	121,180	6.02%
Bremerton Marina	1,411,247	1,475,612	64,365	4.56%
Other Marinas	146,132	153,829	7,697	5.27%
General & Administrative	2,555,817	2,551,725	(4,092)	-0.16%
Total Operating Expenses	8,518,372	8,737,413	219,041	2.57%
Non-Operating Expenses	2025 Budget	2026 Budget	Change \$	Change %
Interest Expense	42,108	14,939	(27,169)	-64.52%
Debt Service	391,663	51,797	(339,866)	-86.78%
Total Non-Operating Expenses	433,771	66,736	(367,035)	-84.61%
Total Expenses	8,952,143	8,804,149	(147,994)	-1.65%
Transfer (from) to Stormwater Reserve	(235,000)	-	235,000	-100.00%
New Building Funding - 8390 SW Barney White Road	380,577	737,294	356,717	93.73%
Future Capital Projects - Port Orchard Dock Construction	-	325,000	325,000	100.00%
Contribution to Capital Reserves	17,564	75,094	57,531	327.56%
Net Transfer from(to) Reserves	163,141	1,137,388	974,248	597.18%
Total Available for Capital Projects	4,437,790	2,979,325	(1,458,465)	-32.86%
Capital Projects	2025 Budget	2026 Budget	Change	Change
Airport	2,248,000	841,924	(1,406,076)	(2,248,000)
Industrial Parks	645,000	270,000	(375,000)	(645,000)
Port Orchard Marina	235,000	1,088,000	853,000	(235,000)
Bremerton Marina	122,000	250,000	128,000	(122,000)
Other Marinas	1,030,000	400,000	(630,000)	(1,030,000)
General & Administrative	157,790	129,401	(28,389)	(157,790)
Total Capital	4,437,790	2,979,325	(1,458,465)	-32.86%
Total Expenses & Capital (Uses)	13,553,074	12,920,862	(632,212)	-4.66%

**Port of Bremerton
2026 Preliminary Capital Budget**

Segment	Project Description	Prior Year Rollover Project Budget Increases/(Decreases)	Project Budgets - New 2026 Projects	Grants/ Appropriations	Net \$ 2026
BM	Finger Pier Repair/Replacement A Dock	\$ 200,000			\$ 200,000
Airport	Airport Layout Plan, including Feasibility Study Phase 2	\$ (377,520)			\$ (377,520)
APT/OVIP	Small Wastewater debris screen & removal	\$ 125,000			\$ 125,000
POM	North and East Breakwater	\$ 338,000			\$ 338,000
Airport	Pavement Re-hab Runway and Taxiway Design		\$ 324,444	\$ (292,000)	\$ 32,444
Airport	Hangars 1-3 Roof Replacement		\$ 400,000		\$ 400,000
Airport	BACE Electrical upgrade		\$ 25,000		\$ 25,000
APT/OVIP	Maintenance Roof - Overlay		\$ 200,000		\$ 200,000
APT/OVIP	Security Camera's		\$ 20,000		\$ 20,000
APT/OVIP	Truck Replacement		\$ 55,000		\$ 55,000
APT/OVIP	Dump Truck		\$ 100,000		\$ 100,000
APT/OVIP	Design Review Airport Way Phase 2.2		\$ 30,000		\$ 30,000
APT/OVIP	Rear Discharge Mower		\$ 10,000		\$ 10,000
PO Prop	Marina Park Restroom lift station CN		\$ 400,000	\$ (300,000)	\$ 100,000
BM/POM	Security Camera's		\$ 20,000		\$ 20,000
BM/POM	Truck Replacement		\$ 55,000		\$ 55,000
BM/POM	New Engine for Pumpout Boat		\$ 25,000		\$ 25,000
POM	PE Marina Restroom replacement		\$ 125,000		\$ 125,000
POM	A- Dock design and F-Dock design and permitting		\$ 375,000		\$ 375,000
POM	Electrification Infrastructure Charging Stations		\$ 200,000	\$ (200,000)	\$ -
GA	IT Server Replacement		\$ 20,000		\$ 20,000
Airport	Electrification Infrastructure Charging Stations		\$ 200,000	\$ (200,000)	\$ -
	SUB TOTAL	\$ 285,480	\$ 2,584,444	\$ (992,000)	\$ 1,877,924

Capital Reserve Replenishment:

Site, Utility, Building Improvements (\$200,000 target) \$ 109,401 \$ 109,401

Total Capital Projects, including Reserve Replenishment	\$ 285,480	\$ 2,693,845	\$ (992,000)	\$ 1,987,325
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SUMMARY/RECAP:

New 2026 Projects	\$ 2,584,444
Prior year project rollover increases/decreases	\$ 285,480
Capital Reserve Replenishment	\$ 109,401
Total 2026 Capital Budget	\$ 2,979,325