

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

January 13, 2026  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners regular business meetings are open to the public and are conducted using a hybrid format. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):  
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/85467322251>
- For audio only; dial 1.253.215.8782; Meeting ID: 854 6732 2251

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**Call to Order**

**Pledge of Allegiance**

**Oath of Office**

**Election of Board Officers**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting and executive session of December 9, 2025.
- B. Payment of checks #903121 through #903122 and #903123 through #903126 and #903127 through #903134 and #87249 through #87261 and #E03021 through #E03035 and #903135 through #903148 and #87262 through #87285 and #E03036 through #E03057 and #903149 through #903152 and #903153 through #903156 and #903157 through #903158 and #87286 through #87298 and #E03058 through #E03077 and #903159 and #903160 through #903162 and #E03078 and #903163 through #903166 and #87299 through #87319 and #E03079 through #E03088 from the General Fund for \$1,043,867.48. Void Check #E03033.
- C. Resolution 2026-01 authorizing the CEO to sell and convey Port property of \$10,000 or less during calendar year 2025.

D. Eighth Amendment to Chief Executive Officer Employment Agreement.

**Information Items**

1. 2026 Legislative Priorities – Liz Fortunato, Desimone Group; Vicki Christophersen and Brooke Davies, Christophersen, Inc

**Work Study Session**

1. 2026-2027 Commissioner Board and Committee Assignments

**Public Comment:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board (gingerw@portofbremerton.org)*

**Action Items**

1. Final Acceptance of the Sewer Rehabilitation Cure-In-Place-Pipe (CIPP) Project with Insituform Technologies LLC.
2. Bid Authorization for the Bremerton Marina Breakwater Mooring Chains Replacement Project.

**Recess the Public Meeting to open Bremerton Economic Development Corporation (BEDC) Meeting**

1. Approval of Minutes of the January 14, 2025 meeting.
2. Election of Officers for 2026

**Adjourn the BEDC Meeting and Reconvene Regular Meeting**

**Staff Reports**

**Commission Reports / New Business**

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
01/13/2026	10:00 am	*Commission Regular Business Meeting – Hybrid
01/15	12:00 pm	Kitsap Regional Coordinating Council (KRCC) Executive Committee
01/22	10:00 am	Puget Sound Regional Council (PSRC) Executive Board
01/26	6:30 pm	Kitsap All Ports
01/27	10:00 am	*Commission Regular Business Meeting - Hybrid

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**M I N U T E S**

December 9, 2025  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners  
Gary Anderson  
Cary Bozeman  
Axel Strakeljahn

Staff Members  
Jim Rothlin  
Arne Bakker  
Aaron Schielke  
Tim Petrick  
Kathy Garcia  
Cole Barnes  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of November 25, 2025.
- B. Payment of checks #87224 through #87240 and #E03000 through #E03011 and #903110 through #903112 and #903113 and #903114 through #903120 and #87241 through #87248 and #E03012 through #E03020 from the General Fund for \$119,959.97. Void Check #87185.

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Dominion Tug Update – Washington State Department of Ecology (DOE) Liaison and United States Coast Guard (USCG)

Haley Kennard, DOE Liaison, outlined the coordinated response by the Unified Command (federal, tribal, state, and local entities) emphasizing the USCG has committed \$13.5 million in resources.

Ms. Kennard and USCG On-Scene Coordinator Sarah Ives, provided the final briefing overview with detail on the Dominion debris response timeline (December 5 was the conclusion of dive and on-water operations), clean-up endpoints achieved; updated recovery and waste numbers, wildlife operations (which included no oiled wildlife), and the next steps.

Throughout the presentation, the team responded to questions and comments from the Board.

The Board expressed their appreciation to the Unified Command for their tremendous help and coordination throughout this extraordinary event.

2. Bay Street Properties Environmental Remediation Project Update – Joel Hecker, Pioneer Technologies, Inc.

Mr. Hecker discussed the two grants that are funding this project—one from EPA and another from Ecology. Mobilization began in early October/November. He explained the contamination issue and the plan to excavate the affected area. There was a problem with PSE (Puget Sound Energy) not responding to a request to remove a utility pole. Although a new pole was finally installed, it was placed incorrectly, obstructing the excavation work. King tides are also complicating the timeline and are expected to subside around February. Depending on PSE's response to move the utility pole again, work may resume around April.

Arne Bakker, COO, outlined the process for coordinating with PSE, estimating that once their work is complete, the remaining project will take 3–5 weeks.

Mr. Hecker responded to questions and comments from the Board throughout the presentation.

## Public Comment

Joe Morrison, Kitsap Economic Development Alliance (KEDA) Executive Director

- Expressed appreciation to the Port for including KEDA in its 2026 budget stating it is meaningful that the Port continues to invest in the longstanding partnership.

## Action Items

1. Bremerton National Airport Maintenance Shop & Vehicle Wash Oil-Water Separator Project Change Order 1 with PECC  
*Presented by Cole Barnes, Airport Manager*

Following presentation and after questions and comments were addressed:

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve Change Order No. 1 with PECC to replace the Oil Water Separator outflow pipe and authorize the CEO to execute the change order.

**MOTION CARRIES, 3-0**

2. Bid Authorization for Port Orchard and Bremerton Marinas Cathodic Protection and Maintenance Project  
*Presented by Tim Petrick, Director of Marinas*

Following presentation and after questions and comments were addressed:

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Authorize staff to proceed with the bid call for the 2025 Port Orchard and Bremerton Marinas Cathodic Protection and Maintenance Project.

**MOTION CARRIES, 3-0**

## Staff Reports

*Jim Rothlin, Chief Executive Officer reported on the following:*

- Employee Anniversaries
  - Kristie Miller, Accounting Manager, reaching her 6<sup>th</sup> anniversary with the Port on December 16.
  - Jim Rothlin, CEO, marking his 12<sup>th</sup> anniversary – also on December 16.
  - Jacob Dosch, Marina Port Attendant, reaching his first anniversary on December 22.
- Staff Christmas potluck held last week.
- Holiday on the Bay in Port Orchard held on December 5.
- Bremerton Pilots Association Christmas party also held last weekend. It was noted that proceeds from the event benefit the youth scholarship fund.
- This being the last meeting of the year. The next meeting will be held January 13, 2026.
- Met with auditors for Washington Public Ports Association (WPPA) in his position as treasurer for WPPA.

## **Commission Reports / New Business**

### *Commissioner Bozeman*

- Attended the Quincy Square tree lighting in downtown Bremerton. The street is turning out to be quite an asset for the City.
- Recently had lunch with Puget Sound Regional Council (PSRC) Executive Director Josh Brown.
- Bremerton Council Member Eric Younger did not run for reelection – he was a steady influence on the council and will be missed.

### *Commissioner Strakeljahn*

- Reported on the following meetings he attended:
  - Kitsap Regional Coordinating Council (KRCC) Board
  - Central Puget Sound Economic Development District (CPSEDD) Board
  - PSRC Executive Board
- Attended Holiday on the Bay and tree lighting in Port Orchard.

### *Commissioner Anderson*

- Merry Christmas to all Port staff and constituents!
- Noted this is his last meeting as Commission President; grateful to be of service and on this Board. Happy to be passing the baton on to Commissioner Bozeman.

## **Executive Session**

President Anderson recessed the meeting at 11:00 a.m. and reconvened into executive session at 11:05 a.m. for approximately 15 minutes for the purpose of evaluating the qualifications or performance of a public employee [RCW 42.30.110(1)(g)]. At 11:20 a.m. executive session was extended by five minutes and at 11:25 a.m. extended for an additional ten minutes.

At 11:35 a.m. the regular meeting was reconvened.

## **Adjournment**

There being no further business before the Board, the meeting was adjourned at 11:35 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
January 8, 2026

Axel Strakeljahn  
Commission Secretary  
January 13, 2026

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**EXECUTIVE SESSION**

**M I N U T E S**

December 9, 2025  
11:05 AM

CEO Office  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

**Call to Order**

President Anderson called the executive session to order at 11:05 a.m., December 9, 2025.

**Commissioners and Staff Present**

Commissioners  
Gary Anderson  
Cary Bozeman  
Axel Strakeljahn

Staff Members  
Jim Rothlin  
Anne Montgomery, Atty

**Item #1:** Evaluated qualifications or performance of a public employee [RCW 42.30.110(1)(g)].

With no further business to come before the Board, the meeting was adjourned into regular session at 11:35 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
January 8, 2026

Gary Anderson  
Commission Secretary  
January 13, 2026

**PORT OF BREMERTON  
KITSAP COUNTY, WASHINGTON  
RESOLUTION NO. 2026-01  
DATED: January 13, 2026**

**A RESOLUTION** of the Board of Commissioners, Port of Bremerton, authorizing the Port's Chief Executive Officer to sell and convey port district property of Ten Thousand Dollars (\$10,000) or less in value according to the criteria outlined in RCW 53.08.090. This authority shall be in force for the calendar year 2026.

**WHEREAS**, RCW 53.08.090 provides that the Bremerton Port Commission may authorize the Chief Executive Officer to sell and convey port district property of \$10,000 or less in value, and

**WHEREAS**, prior to any such sale or conveyance, the Chief Executive Officer shall itemize and list the property to be sold and make written certification to the Port Commission that the listed property is no longer needed for port district purposes, and

**WHEREAS**, any large block of the property having a value in excess of \$10,000 shall not be broken down into components of \$10,000 or less value and sold in the smaller components unless the small components be sold by public competitive bid, and

**WHEREAS**, no property which is a part of the comprehensive plan of improvement or modification thereof shall be disposed of until the comprehensive plan has been modified to find the property surplus to port needs. The comprehensive plan shall be modified only after public notice and hearing provided by RCW 53.20.010, and

**WHEREAS**, this resolution shall not repeal or modify procedures for property sales within industrial development districts as set forth in chapter RCW 53.25, and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, Port of Bremerton, that the Chief Executive Officer is authorized to sell and convey port district property of Ten Thousand Dollars (\$10,000) or less in value according to the terms of this resolution and according to the criteria established in RCW 53.08.090, and

**BE IT FURTHER RESOLVED**, that this authority shall be in force for the calendar year 2026.

**ADOPTED** by the Board of Commissioners of the Port of Bremerton at the regular public meeting thereof held this 13<sup>th</sup> day of January 2026 and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission.

\_\_\_\_\_  
Commission President

ATTEST:

\_\_\_\_\_  
Commission Vice President

\_\_\_\_\_  
Commission Secretary



# **PORT OF BREMERTON**

## **AGENDA SUMMARY**

Agenda Item No:     Action Item #1  
Subject:             Final Acceptance Sewer Rehabilitation with Insituform Technologies  
Exhibits:            None  
Prepared By:        Arne Bakker, COO  
Meeting Date:       January 13, 2025

### **Summary:**

The Sewer Rehabilitation Cure-in-Place Pipe project was awarded to Insituform Technologies on August 12, 2025, following a competitive bid process. The contractor has completed all work in accordance with the project specifications. Final inspection was conducted on December 9, 2025, and all work was found to be satisfactory.

### **Fiscal Impact:**

2022 Capital Budget Sewer Replacement:		\$423,320.00
Insituform Technologies Bid:	\$205,256.69	
Final Project Cost:		<u>\$182,765.85</u>
Budget Remaining:		\$240,554.15

### **Strategic Purpose:**

This action conforms with the Port's strategic plan in Goal 2: Operate all Port facilities efficiently and cost effectively with a high degree of customer service.

### **Recommendation:**

Staff recommends the final acceptance of Project #04-22-40003-C, with Insituform Technologies and authorizing release of retainage upon completion of all closeout requirements.

### **Motion for Consideration:**

**Move to accept as final the contract with Insituform Technologies, LLC, for the Sewer Rehabilitation Project and authorize release of retainage upon completion of closeout requirements.**

## **PORT OF BREMERTON**

### **AGENDA SUMMARY**

Agenda Item No:     Action Item #2

Subject:             Authorization to bid - 2026 Bremerton Marina Breakwater Mooring  
Cable and Anchoring System Replacement

Exhibits:            None

Prepared By:        Tim Petrick, Director of Marinas

Meeting Date:       January 6, 2026

#### **Summary:**

This Capital project bid authorization supports the ongoing maintenance and resilience of the marina infrastructure and addresses critical repairs resulting from the *Dominion* tug sinking incident. The scope of work includes the removal and replacement of damaged breakwater mooring cables that were compromised during the incident, ensuring the continued structural integrity and safe operation of the breakwater system.

The project involves the installation of new mooring cables, associated hardware, and anchoring systems, with work performed by qualified marine contractors using specialized diving and rigging techniques. The replacement will restore full functionality to the breakwater, which plays a vital role in protecting marina assets and vessels from wave and weather impacts.

All in-water work will be conducted in compliance with environmental regulations and within the Endangered Species Act (ESA) saltwater fish work window, which extends from July 15 to February 15 annually. This timing ensures minimal disruption to marine habitats while allowing for safe and efficient project execution.

#### **Fiscal Impact:**

The costs associated with the replacement of the breakwater mooring cables are expected to be covered primarily through the insurance claim related to the removal of the *Dominion* vessel. While final confirmation is pending, we anticipate minimal direct fiscal impact to the capital budget.

#### **Strategic Purpose:**

This action conforms with the Port's strategic plan in Goal 6. Develop and fund a 20-year asset replacement/major maintenance schedule.

Recommendation:

Port staff recommends approval of the **Authorization to Bid** for the **Breakwater Mooring Cable Replacement Project**. This work is necessary to restore the structural integrity and functionality of the breakwater system at the marina.

Motion for Consideration:

**Move to authorize staff to proceed with the bid call for the Bremerton Marina Breakwater Mooring Cable Replacement Project.**