8850 SW State Hwy 3, Bremerton, WA 98312 | 360.674.2381 | www.portofbremerton.org

PORT OF BREMERTON

BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

August 27, 2019
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Commissioners and Staff Present

Commissioners	Staff Members	
Larry Stokes	Jim Rothlin	James Weaver
Cary Bozeman	Fred Salisbury	Warren Hendrickson
	Sherman Hu	Ginger Waye
	Arne Bakker	Anne Montgomery, Atty

Call to Order

President Stokes called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by STOKES to:

Approve the Agenda as presented.

MOTION CARRIES, 2-0

Consent Items

A. Minutes of the regular business meeting and executive session of August 13, 2019.

B. Payment of checks #901049 and #79931 through #79990 and #79991 through #79992 and #901050 through #901051 from the General Fund for $147,002.98; #79929 through #79930 from the Construction Fund for $35,817.95. Void Check # 79826.

C. Resolution 2019-13 updating the Port's Travel Policy

D. Excusing Commissioner Strakeljahn's absence due to travel

It was moved by STOKES, seconded by BOZEMAN to:

Approve the Consent Items as presented.

MOTION CARRIES, 2-0

Citizen Comments - None

Action Items

1. Bremerton National Airport Airfield Lighting, Signage, NAVAID, Electrical Improvements Project Grant Acceptance (Federal Aviation Administration AIP Project No. 3-53-0007-033-2019)
   Presented by Fred Salisbury, Chief Operations Officer

   Following presentation and discussion;

   It was moved by BOZEMAN, seconded by STOKES to:

   Accept the Federal Aviation Administration Grant offer for the Airfield Lighting, Signage, NAVAID, Electrical Improvements Project in the amount of $2,246,728.00 and authorize the Commission President to execute the grant agreement, file the application, and authorize the official representative to act in connection with the application and to provide such additional information as may be required.

   MOTION CARRIES, 2-0

Commission New Business - None

Staff Reports

Warren Hendrickson, Airport Manager

- Provided a schedule for the annual Fly-In and Car Show being held at the airport the Saturday of Labor Day weekend. He reported on details of the various events taking place noting that, with the help of Marketing Coordinator Spenser Czuleger, a new airport brochure was put together and will be handed out to all pilots. He thanked Avian for offering all participating volunteer pilots a fuel discount and for hosting a BBQ for all volunteers. Further detail was provided on the Young Eagles flights and the marketing/advertising for the event along with discussion on the car show.

Jim Rothlin, Chief Executive Officer

- Along with James Weaver, Director of Marine Facilities, met with Sound West Group on progress of their Marina Square development with discussion centered around how soon parking could be available for marina tenants. Mr. Weaver responded to questions from the Board.
- Reminder that on September 24 the Port is hosting a legislative luncheon with a presentation, tour, and discussion about upcoming capital projects. SAFE Boats will also be providing a tour of their facility.
- November 19 is the date for the community meeting during which the economic impact the Port provides to the community will be shared.

- Blackberry festival is this upcoming weekend which signifies the end of boating season at the marinas. It is also Labor Day weekend and all moorage is booked with waitlists at both marinas.
- American Cruise Lines will be visiting the Bremerton Marina again on Saturday, September 21, departing the next day; another visit is scheduled for October 9. Mr. Weaver responded to questions from the Board about what the Port can offer the cruise ship during their visits. Commissioner Stokes offered to lead a tour of the U.S. Naval Undersea Museum in Keyport. Mr. Rothlin commended marina staff for all their efforts during the cruise ship visits.

Commission Reports - None

Executive Session

President Stokes recessed the meeting at 6:30 p.m. and reconvened into executive session at 6:35 p.m. for approximately 15 minutes regarding: real estate [RCW 42.30.110(1)(c)]. At 6:50 p.m. executive session was extended five minutes.

At 6:55 p.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 6:55 p.m.

Submitted,

Jim Rothlin
Chief Executive Officer
September 5, 2019

Approved,

Axel Strakeljahn
Commission Secretary
September 10, 2019

Port of Bremerton, Commission Meeting
Public Sign-In Sheet
Date: August 27, 2019

Name	Phone	Email (if you'd like to receive Port news/agendas)
Roger Gay		SK Taxpayer
Gary Williams		